

***HIGHLAND MEADOWS II
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

Regular Meeting

Date/Time:

Thursday, March 28, 2024

4:30 P.M.

Location:

Shamrock First Baptist Church

2661 Marshall Rd.

Haines City, FL 33844

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval, or adoption.

Highland Meadows II Community Development District

c/o Breeze

1540 International Parkway, Suite 2000

Lake Mary, FL 32746

813-565-4663

Board of Supervisors
Highland Meadows II Community Development District

Dear Supervisors:

A Meeting of the Board of Supervisors of the Highland Meadows II Community Development District is scheduled for **Thursday, March 28, 2024, at 4:30 P.M.** at the **Highland Meadows II, Shamrock First Baptist Church, 2661 Marshall Rd., Haines City, FL 33844.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

The agenda items are for immediate business purposes and for the health and safety of the community. Staff will present any reports at the meeting. If you have any questions, please contact me. I look forward to seeing you there.

Sincerely,

Larry Krause

Larry Krause
District Manager
813-565-4663

CC: Attorney
Engineer
District Records

District: HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Thursday, March 28, 2024

Time: 4:30 P.M.

Location: Shamrock First Baptist Church
2661 Marshall Rd.
Haines City, FL 33844

ZOOM: <https://us02web.zoom.us/j/88097558053?pwd=bWJqeVdKdm53UjZwaUtOMUY5WWZBdz09>

Call In: +1 305 224 1968

Meeting ID: 880 9755 8053

Pass Code: 12345

Mute/Unmute: *6

Agenda

For the full agenda packet, please contact Larry@breezehome.com

I. Call to Order / Roll Call

II. Audience Comments – (limited to 3 minutes per individual on agenda items)

III. Administrative Items

- A. Consideration/Approval of the Minutes of the Highland Meadows II CDD February 15, 2024 Regular Meeting **Exhibit 1**
- B. Consideration/Acceptance of the Highland Meadows II CDD January 2024 Unaudited Financial Statements **Exhibit 2**
- C. Ratification of Proposals
 - 1. HP Home – Replacement of Two Chemical Feeders - \$886.00 **Exhibit 3**

IV. Vendor & Staff Updates

- A. District Engineer – Kimley-Horn – Ricky Mills
 - 1. Discussion: Phase 7 Certificate of Completion Update
- B. District Counsel – Perez-Calhoun Law – Gina Perez-Calhoun
 - 1. Discussion: Training/Procedures Workshop
 - 2. Opinion Letter: Board Voting Process conducted on December 29, 2023 – *To Be Distributed*
 - 3. Board’s Voting on a Resolution to Adopt Rober’s Rule for Parliamentary Procedure – *To Be Distributed*
- C. Field Operations Manager – BREEZE – Jesse Dan

D. District Manager – BREEZE – Larry Krause

1. Discussion: Budget Workshop
2. Discussion: Insurance / Fence Update
3. Discussion: Soccer Field Closed
4. Discussion: Amenity Access Cards
5. Towing Policy Update
6. Landscape Inspection Services – Rizzetta & Company, Inc.

[Exhibit 4](#)

[Exhibit 5](#)

V. **Business Items**

A. Form 8B

[Exhibit 6](#)

B. Temporary License Agreement

[Exhibit 7](#)

C. Consideration/Adoption of **Resolution 2024-09**, Annual Meeting Schedule FY 2023-2024

[Exhibit 8](#)

D. Consideration of Amortization Recalculation Agreement Between U.S. Bank Trust Company, National Association and Highland Meadows II Community Development District

[Exhibit 9](#)

E. AMTEC – Arbitrage Rebate Reports

1. \$5,765,000 Highland Meadows II Community Development District (City of Davenport, Polk County, Florida), Special Assessment Bonds, Series 2019 (Assessment Area 7/7A Project)
2. \$5,370,000 Highland Meadows II Community Development District (City of Davenport, Polk County, Florida), Special Assessment Bonds, Series 2017 (Assessment Area Five Project)
3. \$2,700,000 Highland Meadows II Community Development District (City of Davenport, Polk County, Florida), Special Assessment Bonds, Series 2017 (Assessment Area Six Project)
4. \$3,645,000 Highland Meadows II Community Development District (City of Davenport, Florida) Special Assessment Bonds, Series 2016 (Assessment Area Three Project)
5. \$1,785,000 Highland Meadows II Community Development District (City of Davenport, Florida), Special Assessment Bonds, Series 2016 (Assessment Area Four Project)

[Exhibit 10](#)

[Exhibit 11](#)

[Exhibit 12](#)

[Exhibit 13](#)

[Exhibit 14](#)

F. Discussion: Pool Maintenance

1. Public Pool and Bathing Place Inspection Report conducted on February 2, 2024 [Exhibit 15](#)

2. Pool Owner/Operator Verification of Entrapment Safety Features [Exhibit 16](#)

G. Polk County: Update on Installed Signs at Patterson Road

H. Consideration of Proposals

1. Prince & Sons – Removal and Replacement of Sod for Soccer Field - \$30,030.00 [Exhibit 17](#)

2. A&E Dream Homes, LLC – Playground Rehabilitation - \$4,422.62 [Exhibit 18](#)

3. A&E Dream Homes, LLC – Pool Maintenance - \$4,779.82 [Exhibit 19](#)

4. Pool Resurfacing

4.1. Robert’s Pool Service & Repair - \$76,658.49 [Exhibit 20](#)

4.2. The Pool Specialist - \$75,599.15 [Exhibit 21](#)

4.3. Noah Builders & Designs / F&J Pool and Spa - \$61,512.00 [Exhibit 22](#)

4.4. A&E Dream Homes, LLC - \$69,118.10 [Exhibit 23](#)

VI. Audience Comments – New Business – (limited to 3 minutes per individual)

VII. Supervisor Requests

VIII. Adjournment